Peer Review Policy: Attachment B: Peer Review Committee Charter

Purpose:
To assure that the Medical Staff assesses the ongoing professional practice and competence of its members to ensure and advance patient safety; the medical staff uses the results of such evaluations and assessments to identify individual and aggregate practice trends that may impact on the quality and care and patient safety; and to improve professional competency, practice and care

Structure:

The Medical Executive Board delegates to each department the responsibility to have a Departmental Peer Review Committee (PRC) to coordinate the peer review activities across the three campuses and to include the subspecialties within the department

Process:

- The Committee shall be comprised of representatives from each campus
- Ideal candidates should be respected by their peers in and out of their specialty/sub-specialty, have a broad spectrum of professional knowledge and have the capacity to serve as the chairperson of the departmental PRC. Key individuals from consultative services should be considered for inclusion on the committee based on the needs of the patients served by the department e.g. physician with infectious disease specialty
- The representatives shall be appointed by the Department Chiefs in consultation with the Chief Medical Officer
- Due to the training required to perform an effective peer review and to ensure continuity to the process, a term's duration is 3 years and Committee members may be reappointed. To maintain membership on the committee, each member is expected to attend a minimum of 75% of scheduled meetings, and remain a member of the medical staff, in good standing, for the duration of the term(s).
- Administrative personnel may include the Chief Medical Officer, VP Performance Improvement, Corporate Director of Clinical Initiatives.
- PRC members will provide initial case reviews. Secondary subspecialty reviews will be determined by the peer review policy
- Departmental PRC's include Medicine/Family Practice, Surgery, Obstetrics and Gynecology, Emergency Services, Laboratory and Pathology Services, Medical Imaging, Behavioral Health Services, and Pediatrics.
- It is the responsibility of the departmental PRC to provide an update to the Medical Executive Board at least biannually on the peer review activities.